

UNACCOMPANIED MINORS – When underage children travel internationally without one or both parents, the child must travel with a notarized letter from their parents. Date and sign the notarized letter as close to departure date as possible (recommend within 2 weeks of travel).

First letter is for child traveling with one parent. Second letter is for child traveling without either parent. This is to be used as a guide only.

If either parent is deceased, the child is required to travel with a copy of the parent's death certificate. If only one parent has parental rights, the child is required to travel with a copy of the court order showing this. Include this information in the letter if applicable.

CHILD TRAVELING WITH ONE PARENT – letter must be notarized

123 Jefferson Street
City, State 12345
_____ (current date)

To Whom It Concerns

I, _____ (father's name), allow my daughter, _____, to travel to _____ (country) with her mother, _____ from _____ to _____ (travel dates).

They will be staying at _____ (hotel/accommodations) _____ (address), _____ (phone). _____ (mother's name) will be financially responsible for _____ (child's name) during their stay. _____ (mother) is allowed to make medical decisions for _____ (child's name).

If you have any questions, you can call me at _____ (phone). Thank you.

Sincerely,

_____ (father)

CHILD TRAVELING WITHOUT PARENTS – letter must be notarized

123 Jefferson Street
City, State 12345
_____ (current date)

To Whom It Concerns

I, _____ and _____ (father's and mother's name), allow our son, _____, to travel to _____ (country) with _____ (chaperone), from _____ to _____ (travel dates).

They will be staying at _____ (hotel/accommodations) _____ (address), _____ (phone). _____ (chaperone's name) will be financially responsible for _____ (child's name) during their stay. _____ (chaperone's name) is allowed to make medical decisions for _____ (child's name).

If you have any questions, you can call us at _____ or _____ (phone numbers for both parents). Thank you.

Sincerely,

_____ (father) _____ (mother)